



### Application for Employment

Submission Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ Alternative Phone Number: \_\_\_\_\_

Preferred Email Address: \_\_\_\_\_ Secondary Email Address: \_\_\_\_\_

Position Desired: \_\_\_\_\_

Referred By: \_\_\_\_\_

Do you have reliable transportation? Yes  No

Are you willing to travel? Yes  No  Limitations: \_\_\_\_\_

If hired, can you provide proof of citizenship or legal right to work? Yes  No

Fluent in other languages? Yes  No  If yes: \_\_\_\_\_(language) \_\_\_\_\_(written/verbal/both)

What interest do you have in this field/position?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**Educational Background**

Name of School/Certificate	Dates Attended	Area of Study/Major/Minor	# of Credits Earned	Degree Received

If you expect to complete an educational program in the near future, please indicate what type of degree or program and expected completion date:

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What additional training/education have you engaged in relevant to the position you are applying?

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Please list social and/or professional organizations to which you belong:

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**Employment Experience**

Employment Dates	Position Title	Name & Location of Employer	Reason for Leaving

Please explain periods of unemployment:

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Have you ever been discharged from a position or forced to resign?

Yes  No  If yes, please explain:

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Behavior By Design, LLC

Do you object to having any of your employers, including your present employer, contacted in regard to your qualifications, character, etc?

Yes  No  If yes, please explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever been convicted of a felony or crime that could potentially disqualify you from employment with Behavior By Design (violent crimes or crimes involving minors)?

Yes  No  If yes, please explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Other/Additional Information:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date available to start position: \_\_\_\_\_

Expected beginning salary/hourly rate: \_\_\_\_\_

Potential interview availability (date and time): \_\_\_\_\_ , \_\_\_\_\_ ,

\_\_\_\_\_ , \_\_\_\_\_ , \_\_\_\_\_ , \_\_\_\_\_ , \_\_\_\_\_



### **Acknowledgements and Signatures**

\_\_\_\_\_ **(initial)** *I hereby certify that all entries on this application are true and complete, and I agree and understand that any falsification of information herein, regardless of time of discovery, may cause forfeiture on my part of any employment within the agency.*

\_\_\_\_\_ **(initial)** *I understand that all information on this application is subject to verification and I consent to criminal history background checks. I also consent you to contact my references, former employers and educational institutions listed regarding this application.*

\_\_\_\_\_ **(initial)** *I understand that all employees of Behavior By Design, LLC are employees' at-will. Either you or Behavior By Design may terminate your employment at any time, for any reason, with or without cause.*

\_\_\_\_\_ **(initial)** *Behavior By Design, LLC is an equal opportunity employer which does not discriminate on the basis of race, color, religion/creed, sex, disability, marital status, age, pregnancy, national origin, ancestry, sexual orientation, possession of a General Education Development Certificate as compared to a high school diploma, veteran status, or any other characteristic protected by the applicable federal or state laws. This commitment applies to, but is not limited to, decisions made with respect to hiring, placement, compensation, benefits, promotions, demotions, transfers, terminations, layoffs, return from layoffs, administration of benefits, and all other terms and conditions of employment.*

**Applicant Name (Print):** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_



Behavior By Design, LLC

### Availability

Use the following calendar to provide your *tentative* schedule/availability.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
7:00 am	7:00 am	7:00 am	7:00 am	7:00 am	7:00 am	7:00 am
8:00 am	8:00 am	8:00 am	8:00 am	8:00 am	8:00 am	8:00 am
9:00 am	9:00 am	9:00 am	9:00 am	9:00 am	9:00 am	9:00 am
10:00 am	10:00 am	10:00 am	10:00 am	10:00 am	10:00 am	10:00 am
11:00 am	11:00 am	11:00 am	11:00 am	11:00 am	11:00 am	11:00 am
12:00 pm	12:00 pm	12:00 pm	12:00 pm	12:00 pm	12:00 pm	12:00 pm
1:00 pm	1:00 pm	1:00 pm	1:00 pm	1:00 pm	1:00 pm	1:00 pm
2:00 pm	2:00 pm	2:00 pm	2:00 pm	2:00 pm	2:00 pm	2:00 pm
3:00 pm	3:00 pm	3:00 pm	3:00 pm	3:00 pm	3:00 pm	3:00 pm
4:00 pm	4:00 pm	4:00 pm	4:00 pm	4:00 pm	4:00 pm	4:00 pm
5:00 pm	5:00 pm	5:00 pm	5:00 pm	5:00 pm	5:00 pm	5:00 pm
6:00 pm	6:00 pm	6:00 pm	6:00 pm	6:00 pm	6:00 pm	6:00 pm
7:00 pm	7:00 pm	7:00 pm	7:00 pm	7:00 pm	7:00 pm	7:00 pm
8:00 pm	8:00 pm	8:00 pm	8:00 pm	8:00 pm	8:00 pm	8:00 pm
9:00 pm	9:00 pm	9:00 pm	9:00 pm	9:00 pm	9:00 pm	9:00 pm

= Available  
 = Unavailable