



Application for Employment

Date Submitted: _____

Name: _____

Address: _____

Phone: _____ Alt. Phone: _____

Email Address: _____

DOB: _____

Social Security #: _____-_____-_____

Position applied for: _____ Referred By: _____

Do you have reliable transportation? Yes No

Are you willing to travel? Yes No Limitations: _____

What interest do you have in this field?

If hired, can you provide proof of citizenship or legal right to work? Yes

No

Emergency Contact Information:

Name: _____

Home Telephone: _____ Work/Cell Phone: _____

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(Note: completion of SS# is optional. Failure to submit social security number on this form will not prohibit employment consideration. Social security number may be required on other forms prior to employment)

Educational Background

Name/Location of School	Dates Attended	Subjects Major/Minor	# of Credits Earned	Degree Received

If you expect to complete an educational program in the near future, please indicate what type of degree or program and expected completion date:

What additional training or education have you had that would be relevant to the position you are applying?

Please list social and professional organizations to which you belong:

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Fluent in other languages: Yes No

If yes, specify language and indicate written, verbal, or both: _____

Employment Experience

Employment Dates (Mo/Yr)	Position Title	Name & Location of Employer	Reason for Leaving	Ending Wage/Salary

Please explain periods of unemployment:

Have you ever been discharged from a position or forced to resign?

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Behavior **By** Design, LLC

Yes No If yes, please explain:

Do you object to having any of your employers, including your present employer, contacted in regard to your qualifications, character, etc?

Yes No If yes, please explain:

Have you ever been convicted of a felony or crime that could potentially disqualify you from employment with Behavior By Design?

Yes No If yes, please explain:

Updated 7/15/19 MR



Behavior **By** Design, LLC

Date available to start work: _____

Expected Beginning Salary/Hourly Rate: _____

I hereby certify that all entries on this application are true and complete, and I agree and understand that any falsification of information herein, regardless of time of discovery, may cause forfeiture on my part of any employment within the agency.

I understand that all information on this application is subject to verification and I consent to criminal history background checks. I also consent you to contact my references, former employers and educational institutions listed regarding this application.

I further understand that all employees of Behavior By Design, LLC are employees' at-will. Either you or Behavior By Design may terminate your employment at any time, for any reason, with or without cause.

Applicant

Print: _____

Signature: _____

Date Signed: _____

Updated 7/15/19 MR



Behavior **By** Design, LLC

Equal Opportunity Information

Behavior By Design, LLC is an equal opportunity employer which does not discriminate on the basis of race, color, religion/creed, sex, disability, marital status, age, pregnancy, national origin, ancestry, sexual orientation, gender identity and expression, possession of a General Education Development Certificate as compared to a high school diploma, veteran status, or any other characteristic protected by the applicable federal or state laws. This commitment applies to, but is not limited to, decisions made with respect to hiring, placement, compensation, benefits, promotions, demotions, transfers, terminations, layoffs, return from layoffs, administration of benefits, and all other terms and conditions of employment.

Updated 7/15/19 MR



Behavior By Design, LLC

Employee Name: _____

Effective Date: _____

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
7:00 am	7:00 am	7:00 am	7:00 am	7:00 am	7:00 am	7:00 am
8:00 am	8:00 am	8:00 am	8:00 am	8:00 am	8:00 am	8:00 am
9:00 am	9:00 am	9:00 am	9:00 am	9:00 am	9:00 am	9:00 am
10:00 am	10:00 am	10:00 am	10:00 am	10:00 am	10:00 am	10:00 am
11:00 am	11:00 am	11:00 am	11:00 am	11:00 am	11:00 am	11:00 am
12:00 pm	12:00 pm	12:00 pm	12:00 pm	12:00 pm	12:00 pm	12:00 pm
1:00 pm	1:00 pm	1:00 pm	1:00 pm	1:00 pm	1:00 pm	1:00 pm
2:00 pm	2:00 pm	2:00 pm	2:00 pm	2:00 pm	2:00 pm	2:00 pm
3:00 pm	3:00 pm	3:00 pm	3:00 pm	3:00 pm	3:00 pm	3:00 pm
4:00 pm	4:00 pm	4:00 pm	4:00 pm	4:00 pm	4:00 pm	4:00 pm
5:00 pm	5:00 pm	5:00 pm	5:00 pm	5:00 pm	5:00 pm	5:00 pm
6:00 pm	6:00 pm	6:00 pm	6:00 pm	6:00 pm	6:00 pm	6:00 pm
7:00 pm	7:00 pm	7:00 pm	7:00 pm	7:00 pm	7:00 pm	7:00 pm
8:00 pm	8:00 pm	8:00 pm	8:00 pm	8:00 pm	8:00 pm	8:00 pm
9:00 pm	9:00 pm	9:00 pm	9:00 pm	9:00 pm	9:00 pm	9:00 pm

= Available

= Unavailable (designate client initials, office, travel, etc)

Notes
